

# Surrey and Sussex District – Partnership opportunity with Jobcentre Plus

Jobcentre Plus wants to work together with partners to improve the job prospects for people and communities facing the most complex and intractable barriers to employment. This will focus on:

- immediate employment issues and
- the prospects of future employment.

**Location – Surrey and Sussex District location of local offices** - Brighton, Hastings, Bexhill, Eastbourne, Newhaven, Lewes, Haywards Heath, Epsom, Guildford, Redhill, Camberley, Staines, Weybridge, Woking, Worthing, Littlehampton, Bognor, Chichester, Horsham, Crawley and Hove

**Closing date for applications – ongoing**

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## Details of the partnership opportunity

Jobcentre Plus wants to work together with partners across the District to improve the job prospects for local people. It will focus on developing creative and innovative solutions to help people with health conditions move into work.

We aspire to join up public services such as health, housing, transport, employment and skills to help local people back into work. We seek to achieve value for money and alignment of funding which supports our primary aim of getting as many people back to work as quickly as possible in Surrey and Sussex.

We are flexible and open to ideas that complement existing Jobcentre Plus services for Employment Support Allowance claimants.

We will need to be satisfied that the objective cannot be met by other means before committing to funding through a grant. We will be looking for partnership activities which achieve the maximum business benefits and where payments are linked to agree work-related outcomes and moving people closer to the labour market.

Our Grant Funding priority is to improve employment outcomes for all DWP claimants not currently referred to Work Programme. Within this, we have identified the following specific areas of focus:

- people claiming Employment Support Allowance

Solutions should be creative, innovative not duplicate provision currently available to Jobcentre Plus claimants and maximise the chances of securing sustainable employment for the claimant groups stated.

Partners applying for funding need to be mindful that their proposal should:

- Only be accessible to the claimant groups outlined above.
- Be supported by analysis of the need for the service in the local area.
- Highlight the number of participants expected to use the service.
- Outline how the proposal will attract, enthuse and engage the claimant groups.

- Include a full breakdown of costs including a breakdown of items being provided at nil cost, details of how the funding will be used or disbursed to partner organisations and how value for money will be achieved.
- State the expected number of sustainable job and other achievable outcomes to be achieved.
- Clearly outline how outcomes will be monitored and evidenced.

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### **Partner eligibility criteria**

We will offer a grant to a recognised Lead Accountable Body (LAB) who will manage and be accountable for the money on behalf of the partnership. A LAB must be a legal, **not for profit entity** with auditable accounts such as a voluntary organisation, charity, local authority, a Community Interest Company (CIC), Special Purpose Vehicle (SPV) or equivalent, or a commercial organisation operating within state aid de minimis regulations and must be determined as eligible, based on the Departments Financial Viability and Risk assessment.

### **What grant funding cannot be used for**

- goods or services that should be obtained through normal commercial procurement under the DWP's existing procedures
- mainstream provision or services delivered as standard within Jobcentre Plus
- Skills provision that should normally be delivered by Skills Funding Agency providers i.e. Job Seekers Allowance (JSA) and Employment Support Allowance Work Related Activity Group (ESA WRAG) claimants and others who have not yet achieved their first NVQ level 2 (level 3 if under the age of 25).
- Wage or recruitment subsidies to provide an incentive to employers.
- contributions in kind
- payments for activities of a political or exclusively religious nature
- deliberate impairment of fixed assets
- input VAT reclaimable by the Organisation/LAB from HM Revenue and Customs
- interest payments or service charge payments for finance leases;
- gifts
- Entertainment which would bring into question the use of public funds, for example corporate hospitality, launch events etc
- to pay for rent / estates, however, short term, one off hiring of rooms to support the delivery of opportunities may be considered.
- statutory fines, criminal fines or penalties
- payments for works or activities which the Organisation/LAB, or any member of the Partnership has a statutory duty to undertake, or that are fully funded by other sources
- bad debts to related parties
- payments for unfair dismissal or other compensation
- working capital or be retained to cover future running costs and expenditure.

The process for Grant Funding from the time of receiving your application if successful, may take up to 6 months before the Grant is operational.

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### How to apply

Contact Gary Edwards for an application form.

SURREYANDSUSSEX.GRANTFUNDING@DWP.GSI.GOV.UK

The closing date for applications is 5pm on the 30<sup>th</sup> June 2014.

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### More information

For further information please contact –

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